



SUMMER DAY CAMP!

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The one where we bring camp to your congregation!

Agapé Day Camp is a Monday-Friday summer program during which our trained summer counselors lead campers in games, songs, crafts, nature activities, Bible studies, and FUN! Your congregation provides lodging and food for the Agapé staff—we provide the quality staff and program!

AGAPÉ KURE BEACH MINISTRIES MISSION STATEMENT

Agapé ☩ Kure Beach Ministries calls and gathers all peoples to experience the Spirit through unique, small-group encounters with Christ, in Creation and Community.

**To ensure a successful week of Day Camp,
we ask that every
SITE COORDINATOR
and
ALL DAY CAMP VOLUNTEERS
please read through this packet. Whether this is your first
year or your fifteenth, this information changes and is
essential!**

**If you have questions concerning the scheduling
of your day camp, your contract, the day camp program, or the
curriculum, please contact Michael.**

program@agapekurebeach.org

(919) 552-9421



Agape Kure Beach Ministries
1369 Tyler Dewar Lane
Fuquay-Varina NC 27526
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AGAPÉ DAY CAMP INFORMATION PACKET

WELCOME to the exciting world of Day Camp. Agapé Kure Beach Ministries strives to provide the highest quality Day Camp experience around. **Even if you are experienced in hosting one of our Day Camps, please take the time to read through this packet-just in case.** We hope you are as excited as we are about the dynamic ministry of Agapé Kure Beach Ministries Day Camping!



What is Agapé Day Camp?—Where we bring camp to your congregation!

Agapé Day Camp is run through the summer programming at Agapé † Kure Beach Ministries. Congregations typically sign up for Day Camp in early Fall with the Program Director. **Day Camp is a Monday-Friday, six hours /day program for rising 1st-5th (and possibly 6th-8th) graders led by our Agapé counselors and hosted by your congregation.** The counselors travel to your town to lead the campers in songs, games, Bible Studies, nature activities, crafts, and Biblically-based as well as silly skits. During the Agapé staff's stay in your community, the congregation provides them with lodging, showers, and meals beginning Sunday dinner through Friday breakfast.

During your congregation's week of Day Camp, a team of trained Agapé summer counselors (usually 3-5) arrive at your congregation on a Sunday afternoon/evening. The Agapé staff will unload their equipment, eat dinner, meet with the church's Day Camp site coordinator, receive camper information and begin planning Monday's schedule. The trained summer staff leads 5 days (Monday-Friday) of Day Camp with your congregation. At the end of each day, they will meet to plan the next day's activities based on what the campers in your congregation need. Throughout each day of Day Camp, volunteers from your congregation will help with the check-in process, preparing snacks/meals, helping with crafting activities, and other supportive tasks. **At lunchtime** on Friday, the staff will finish packing up all equipment and will travel back to Camp Agapé for our end-of-the-week Staff Meeting.

PHILOSOPHY AND PURPOSE OF DAY CAMP

Day Camp is a unique opportunity to connect outdoor ministries with congregational ministries. Agapé □ Kure Beach Ministries will provide the trained staff that allow the congregation to partner with their community through an experiential program for children. The purpose of Day Camp is to provide congregations with a quality Christian outdoor ministry experience with a strong outreach component at their site. Our hope is that your Day Camp will be an opportunity to share God's love, build meaningful relationships, and plant seeds of

faith among the children in your congregation.

GOALS OF DAY CAMP PROGRAM

- Provide outdoor education in a small-group experiential format.
- Provide positive Christian role models through our young adult staff.
- Bring camp and the power of relational outdoor ministries to the congregational setting.
- Build campers' self-esteem and identity as a child of God.
- Provide fellowship and Christian education to congregation members and community children.
- Provide opportunities for learning about God's creation and its wonders.



STRENGTH OF AGAPÉ DAY CAMP

The strength of our Day Camp program is the staff. Day Camps are staffed by a team of young adult counselors led by a Team Leader. Our summer staff is carefully selected for their Christian commitment and love of children. They are trained in leading worship, Bible study, singing, crafts, nature study, and recreation. More importantly, they are trained in a relational style of ministry that seeks to meet the individual needs of your rising 1st-8th grade campers. Our emphasis is

on offering quality Christian role models to young people.

STAFF ARRANGEMENT

Agapé Kure Beach Ministries is committed to the intimacy and sincerity of relationships built in small group settings. We also seek to provide the safest experience possible in our program; therefore we send counselors to day camp sites in a 1:8 counselor to camper ratio. For every team, we also send a Team Leader, who typically does not have campers, to support the other counselors and ensure we provide a quality program for your congregation.

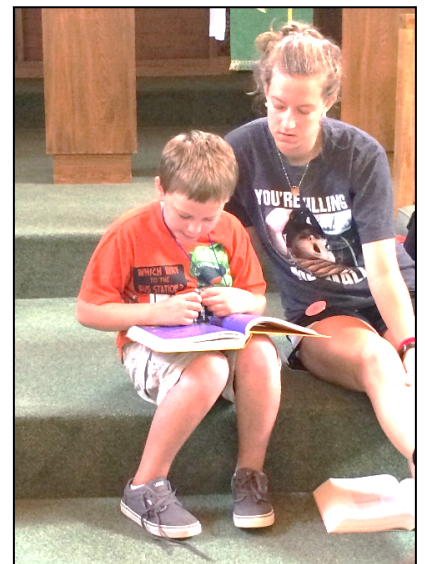
Reasons we need to enforce ratios of 1 to 8:

- A. Our insurance is built on the policies we have set to insure safety
- B. ACA (American Camp Association) standards for camps
- C. Providing quality small group experiences for campers

Because of this, the largest team we can send out in one vehicle is 5 staff (1 team leader and 4 counselors) and therefore the maximum number of campers that can register for one day camp team is **32**. If you have more than 32 campers you will need to book two Day Camp teams for one week to be able to serve a maximum of **64** campers.

AGE REQUIREMENTS

Agapé Day Camp is strictly limited to those children who will be entering grades 1-8. For the Day Camp program, we prepare and train our staff to work with campers who are at the concurrent age, maturity and level of social skills of rising first through eighth graders. Allowing younger children into the program constitutes a liability risk; therefore, there are **no exceptions** to the age requirement.



While Day Camp often caters more easily to elementary-age children, your congregation has the option of including Middle School students in the Day Camp program. While it requires extra planning, it also provides a unique opportunity to strengthen relationships for your congregation's youth and to build the leaders of the church. Our staff provide more age-appropriate team-building activities, and we require that **at least three 1-2 hour service learning projects** be arranged by the Site Coordinator.

DAILY SCHEDULE

Agapé Day Camp is designed to be a five-day program, consisting of a maximum of six hours each day (**Exception: all programs will end at 12:00 on Friday**). Most congregations opt for a 9:00 AM-3:00 PM schedule, but if your congregation would benefit from a different block of time, we can also accommodate that.



Some churches find that offering a childcare service before and/or after each day is necessary to accommodate work schedules of parents/guardians. If you decide that such an option needs to be given, the congregation is responsible for providing caregivers for these additional hours.

Our staff are trained in how to lead your campers through a variety of activities, but we purposefully do not give our teams a predetermined daily or weekly schedule with fixed activities for each day. During staff training, our teams learn how to plan each day's activities based on the preferences and needs of campers. At the end of each day, our teams meet and process what went well and what they should change for the next day. The foundation of the Day Camp program remains consistent, but how the program is facilitated at each site will vary. Our staff customizes the activities and flow of the Day Camp program to best fit your campers. A six-hour day is the maximum daily program length--there are no exceptions.

SAMPLE DAILY SCHEDULES

—times and flow of activities are subject to change
and dependent upon campers' needs—

Elementary Schedule

9:00 Daily Opening (songs, Biblically based skit introducing the daily theme)
9:30 Day 1: Name Games, divide into age groups
10:00 Bible Study
10:30 Day 1: Active Game Time
11:00 Story Time
11:30 Singing
11:45 Rest Room/Wash Hands
12:00 Lunch
12:30 Nature Activity
1:10 Crafts
1:45 Big Group Game Time
2:15 Snack
2:30 Daily Closing (songs, silly skit)
3:00 Departure

Middle School Schedule

9:00 *Daily Opening*
9:30 Team Building Exercises
9:45 Craft
10:15 Service Project #1*
11:45 Clean Up for Lunch
12:00 *Lunch*
12:30 Bible Study
1:00 Games
1:45 Nature Activity
2:15 *Snack*
2:30 *Daily Closing*
3:00 *Departure*

Italics are activities with younger groups

* Day Camp Coordinator should arrange for a minimum of 3 service projects for the Middle School program.

DAY CAMP SPECIAL EVENTS:

Because we want Day Camp to be a positive, holistic experience, we encourage any of the following activities in your area, but **we suggest taking only one or two trips**. These can add to the program, but **are not necessary**. Please note: Tuesday, Wednesday and Thursday are the best days to take any trips away from the Day Camp site/church.

Area Parks:

Area parks can be a valuable resource in providing a pleasant learning and recreational area for all or part of a programmed day. A park must have the following facilities in order to use it for a full day:

- Pavilion or shelter for lunch and in case of inclement weather
- Rest room facility
- Water faucet
- Phone access or adequate cell phone service in case of emergency.



Field Trips:

For extra opportunities to learn...trips to parks, nature centers, libraries, fire stations or local historical sites can be informative and interesting to campers. A field trip to a pool/beach is also an option as long as there is a certified lifeguard present for the duration of your visit. Field Trips both require arranging transportation for campers and filling out parental permission slips.

Day Events On Site:

Day Camp sites over the years have held special events at their Day Camp site. Examples include: Water Day where the site provides materials and Agapé staff plan/facilitate activities or where the local fire department comes, a Tennis Camp facilitated by an outside group, or naturalists/historians coming to share fun and engaging information with campers

Thursday Evening/Friday Morning Closing Program: You may wish to invite families, friends, congregation members, and folks from the community to come to a closing program. The event would be planned and led by Agapé staff, and the Day Camp site would be responsible for the invitations.



YOUR CONGREGATION'S ROLE/RESPONSIBILITIES

Planning:

- Establish a small committee or individual to work with the Agapé staff in planning and preparation.
- Meet (via phone call or site visit) with the Agapé Program Staff at least once during the spring to make all arrangements for the program.
- Handle all public relations, publicity and follow-up contacts to secure registrations.
- We expect all church volunteers—before working with young children—to have had appropriate background checks completed by the congregation.

Registration:

- Handle all registration in preparation for the Day Camp week and during the Day Camp week—including daily camper check-in and check-out.
- Handle the distribution and collection of all camper health, permission, and profile forms. Provide these forms to the Team Leader upon the staff's arrival on Sunday.

Volunteers:

- Provide a minimum of two adults on site each day to coordinate check-in/out, snacks, support counselor-led activities if needed, and handle emergencies. We require a minimum of **two** adults in case of an emergency. These persons are required to be on site with the group during the entire day.
- All volunteers/helpers must be 16 years or older and must attend a brief orientation with our Agapé staff and your church's site coordinator.

During the Week:

- The congregation may be asked to provide some basic craft supplies when projects are planned.
- Provide all transportation to and from the site for all campers for field trips or off-site activities. Agapé staff will not transport any campers.
- If your congregation chooses to include the middle school option in your Day Camp program, we ask that you arrange a minimum of three, 1-2 hour, service projects for the Middle School Campers to perform during the week.

Agapé Staff:

- Provide housing and meals for Agapé staff from Sunday dinner through Friday breakfast.
- **Housing:** The Agapé Day Camp team will need housing for Sunday night through Thursday night. The entire team *must* be housed in one location; typically, there is only one vehicle and one driver amongst the team, so housing them in one location simplifies their week. Housing options include:
 - Housing the staff in the church-- staff can come prepared with sleeping bags and mats.
 - Finding a congregation member willing to open their home to 3-5 young adults for the week.
 - NOTE: staff require a consistent option for showering daily. This can be at the church, a host home, or a local YMCA/health club.
- **Meals:** The staff will need to have meals or groceries and supplies to make meals from Sunday evening (dinner) through Friday breakfast.
 - **Breakfast:** Often done by providing the staff with groceries/money to prepare it themselves.
 - **Lunch:** Each staff member should receive a lunch with similar food items as the campers are eating or be provided with the necessary supplies to make their own lunch (*lunch sacks, zip-lock baggies, juice or Gatorade, sandwich fixings, fruit, veggies, yogurt, salads, chips, cookies, etc.*)
 - **Dinner:** Evening meal options include eating in homes, having food brought to their housing location, or being provided with money to go out to eat or to make dinner.

Guidelines for families hosting Day Camp staff for Dinner:

- Staff should receive clear directions to the host home or have someone lead them to the home.
- Please do not feel as if you need to entertain the staff. They would often prefer a relaxed time in your home—*they've had busy days*.
- Menu—please make sure to accommodate any dietary restrictions or food allergies that the staff may have. We will notify you **the week prior** to your Day Camp program about any needs/restrictions.
- It is important to return the staff to their lodging location by **8:00 PM** each evening. They will still need evening time to plan or review the special activities in store for the next day.

CAMP AGAPÉ'S ROLE/RESPONSIBILITIES

- Agapé will provide all reproducible originals of registration and health forms to be filled out.
- We will work with you to tailor the program to meet the needs & goals of your congregation.
- Agapé will provide most craft and all recreational, musical, curriculum and nature activity materials for the basic program.
- The camp will provide a quality, trained staff consisting of a team leader and counselors.
- Agapé will provide the basic daily schedule of activities.
- We will close each week with a Thursday evening program for the parents and members of the congregation and community, if desired by the host congregation.
- Because the organization of Agapé Kure Beach Ministries serves children, Agapé staff are mandatory reporters (as required by the state) regarding instances of potential child abuse in all its forms.
- Agapé will transport staff as needed for special activities (field trips etc.) but will not transport campers.

DAY CAMP CALENDAR & PRICING

Day Camp Dates for Summer 2026:

Week 1 : June 21-26
Week 2 : June 28-July 3
Week 3 : July 5-10
Week 4 : July 12-17

Week 5 : July 19-24
Week 6 : July 26-31
Week 7: August 2-7

Pricing:

To host a Day Camp program, all congregations pay a minimum fee for 20 campers \$3,000.00 (\$150 per camper)

1-20 campers = \$150 per camper = \$3,000.00 minimum fee

REDUCED RATE FOR THE 21st-32nd CAMPERS

The fee for those campers will be \$130 (a \$20 discount per camper).

21-32 campers = \$130 per camper = \$4,560.00 maximum fee

One team will handle up to 32 campers. If you have more than 32 campers for one week of Day Camp, you will need to reserve a second team of staff.

COST FOR 2ND STAFF TEAM:

To reserve a second team, congregations pay a minimum fee for an additional 20 campers \$2,600.00 (\$130 per camper)

33-52 campers = \$130 per camper = \$2,600 minimum fee

REDUCED RATE FOR THE 53rd-64th CAMPERS

The fee for those campers will be \$130 (a \$20 discount per camper).

53-64 campers = \$130 per camper = \$4,560 maximum fee

If you are offering two separate day camp weeks, then the fees start over with \$150.00 for the first 20 campers.

Any additional charges such as field trip admission fees, park/pavilion rentals, or any other miscellaneous fees are the responsibility of the host congregation.

Camper Numbers:

If fewer than 20 campers attend, congregations are committed to paying the minimum fee for 20 campers. Agapé will still run a Day Camp program with 12 campers in attendance. **Agapé may cancel the program for sites with fewer than 12 campers. After March 1st**, if you decide to cancel your Day Camp week, you are committed to paying the minimum fees.

TIMELINE OF REGISTRATION & PAYMENTS

- Beginning in the Fall:
 - Reserve a week of Day Camp.
 - Send your completed registration form and contract with your **\$100.00 holding deposit** to Agapé on or before **January 1st**. (If you are a *returning* day camp, send these by **October 1st** to reserve the week you have traditionally held).
 - We will confirm your week when those documents are received.
- Spring:
 - A non-refundable payment of **\$1,500.00** is due on or before **March 1st** (if you haven't sent in a \$100 holding deposit, then **\$1,600.00** is due). Upon signing your contract, after **March 1st**, your deposits are considered non-refundable and you are committed to paying the total minimum Day Camp fee--**\$3,000.00**.
 - Your next non-refundable payment of **\$1,400.00** is due on or before **May 1st**.
 - If you are a first time Day Camp church or if you have changed venues, we will set up a date to meet with your coordinator and tour your facilities--usually in April.
 - Also in April, you can request information about the summer curriculum theme for advertising purposes, a sample letter to parents, and information on any craft needs.
- Summer:
 - **A week** before your Day Camp we will call you to confirm:
 - Final number of your congregation's registered Day Campers
 - Our Day Camp Team's arrival time
 - The number and names of arriving staff and any special staff dietary needs or allergies
 - Other details of your Day Camp week...i.e. field trips, host information, etc.

CAMPER REGISTRATION PROCESS

One of the church's responsibilities is advanced registration of campers. Agapé has developed the following forms/procedures to assist you in doing this:

Registration Materials: If you have run our Day Camp before, please make sure you have this year's registration materials, as changes may occur.

The following forms are included within the post-registration packet which will be sent by email after site registration:

1. The **Registration/Health History Form** (online form) gathers the information you will need from campers regarding their registration status, basic biographical info, health history, emergency contacts, etc. No camper may attend Day Camp without this form completed and signed. If your congregation would prefer paper hard copies of the Registration and Health History forms, this can be provided, but we strongly prefer that you use the online form.
2. The **Field Trip Permission Form** informs the parents of field trips being planned and gives permission for the child to attend and use whatever means of transportation appropriate.
3. The **Registration Record** is a form designed to assist you in keeping track of registrations, deposits, forms and camper numbers.
4. The **Attendance Record** is to be used each day of the event. Parents are required to sign their campers

in and out each day to be sure campers leave with the correct adult.

All of these forms should be kept by the Site Coordinator until the start of your Day Camp week. When you meet with the Agapé staff on the Sunday before your week, please give the staff completed Registration/Profiles Forms and Health History Forms. The Day Camp counselors will use the information to best divide the campers into groups. The Day Camp Team Leader must hold onto the Health Forms during the week in case of an emergency. At the end of the week Agapé staff will keep the Health Forms as we are required to keep camper Health Forms on file.

Agapé Day Camp Site Registration Form 2026

1. Fill out the registration form below completely with your congregations and your own contact information.
2. Fill out, read through, and sign the contract on the next page.
3. Mail the bottom of this registration form and your signed contract along with your \$100.00 holding deposit to:

Agapé ☐ Kure Beach Ministries/ATTN: Day Camp/1369 Tyler Dewar Lane/Fuquay-Varina, NC 27526

Agapé Day Camp dates for Summer 2026:

Week 1—June 21-26

Week 2— June 28-July 3

Week 3— June 5 - July 10

Week 4— July 12-17

Week 5—July 19-24

Week 6—July 26-31

Week 7—August 2-7

Example for RETURNING DAY CAMPS:

To reserve weeks you may have traditionally held with Agapé, you must have your \$100.00 holding deposit and paperwork in by **October 1, 2025**. For instance, if you held an Agapé Day Camp on Week 1 (June 15-20) in 2025, you have the first opportunity to reserve June 21-26 in 2026, as long as your registration and deposit are in by **October 1**. Please note that we cannot guarantee that all first choice preferences will be granted.

4. You will receive confirmation of your Day Camp date once registration, contract and deposit have been received. Please contact the Program Director if you are unclear about these reservation policies.

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2026 AGAPÉ DAY CAMP REGISTRATION

Name of church(es) participating: _____

Site Church: _____ Site Coordinator(s): _____

Church Address: _____

Church Phone: _____ Site Coordinator Cell Phone: _____

Site Coordinator Email: _____

Pastor: _____

AGAPÉ DAY CAMP CONTRACT 2026

This contract is entered into by Agapé ☩ Kure Beach Ministries and _____
Church _____ Town _____

Day Camp Program Dates: 1st choice: _____ 2nd choice _____ 3rd choice: _____

Estimated number of participants: (Minimum-Maximum Camper Range): _____

Agapé ☩ Kure Beach Ministries will provide:

- A quality trained staff of Counselors and one Day Camp Team Leader.
- Availability of staff from Sunday 5:00 p.m. through 12:00 p.m. Friday.
- Supplies and resources as specified in the five-day curriculum.
- Pre-camp planning meetings as requested by the congregation.
- A copy of all required registration and release forms to be reproduced as needed.
- A sample of promotional material to be used.
- A closing program on Thursday evening.
- Five days (six hours per day Mon-Thurs, 3 hours Fri) of quality, relationship-based programming for children entering grades 1-8.



Participating congregations will provide:

- Housing and all meals for the Agapé staff from Sunday evening (dinner) through Friday breakfast.
- A site coordinator/committee that will meet/talk with an Agapé representative prior to the camp week to plan/finalize details.
- Handling of the registration process, the collection of health information, and the check-in/check-out process each morning.
- Handling of the distribution of all public relations materials.
- Arranging and serving of camper snacks daily.
- All necessary transportation for campers to and from the daily sites.
- On-site coordinators in sufficient numbers to be present throughout the Day Camp day to assist with emergencies, support Agapé staff with campers as needed, and oversee activity arrangements (minimum **2 adults** for every 20 campers).
- Copies of this packet to all Day Camp volunteers as well as information requiring them to participate in an orientation with Agapé staff before serving in the Day Camp program.
- Adherence to the American Camp Association (ACA) and Agapé standards for health and safety regarding the Day Camp program.

FINANCIAL OBLIGATIONS PER DAY CAMP TEAM (if you reserved two teams, double the amount)

- A **\$100** deposit to secure your day camp on or before **January 1st** (for returning day camps, on or before **October 1st** to reserve your traditionally held date).
- A **\$1,500.00** payment (\$1,600.00 for day camps who have not paid a \$100 deposit) upon the signing of this contract--due on or before **March 1st**.
- A second non-refundable payment of **\$1,400.00**, due on or before **May 1st**.
- Final balance of campers numbering over 20 at **\$130.00** each due by Friday of the scheduled Day Camp week
- **After March 1st you are committed to paying the minimum total fee of \$3,000.00 as described in the lines above.**
- If you book one day camp team and exceed the 32-camper maximum, then you will be charged for the additional day camp team and a **\$500.00** staffing fee (total of an additional **\$3,500.00**).
- If you book two day camp teams there will be a **\$2,600** minimum payment due to cover an additional 20 campers, with additional campers up to 64 in total costing **\$130.00** each.

Failure of Agapé to meet their responsibilities can result in withholding the payment due.

Failure of the congregation to meet their responsibilities can result in the removal of the Day Camp team, cancellation of the Day Camp program and/or financial obligations.

☩ I have read through the Agapé Day Camp packet and this contract and agree to abide by the guidelines set forth within these pages in mutual commitment to sharing the Gospel of Jesus Christ with all people. I agree to inform Agapé as soon as possible if our congregation must cancel hosting a Day Camp. I understand that if we must cancel after March 1st, we are still committed to paying the full minimum Day Camp fee of \$3,000.00. I understand that if we reserve one day camp team and exceed the 32 camper maximum, then we will be charged for the additional day camp team and a \$500.00 staffing fee, which is an additional \$3,500.00.

Congregational Representative: _____

Date: _____